

Eastern Ohio Damage Prevention Council

BY-LAWS

MISSION STATEMENT: The Eastern Ohio Damage Prevention Council is a proactive partnership to prevent damage to all utilities for the purpose of maintaining service integrity and public safety through education, communication, and cooperation.

Section 1

Name

The name of this group shall be the **Eastern Ohio Damage Prevention Council**, hereinafter referred to as "Committee".

Section 2

Purpose

The purpose of the Committee is to discuss the mutual concerns of the various member agencies and to exchange information on damage prevention. It is the intent of the Committee to achieve this purpose through frank and open interchange at regularly scheduled meetings. It is the further intent of the Committee to inform its members of proposed work within the service areas of others, to promote damage prevention to underground and overhead facilities and use of the notification process.

Section 3

Membership

Membership shall consist of representatives of the various utility operators, cable television industry, railroads and contractor groups, and governmental agencies of the State. Other organizations or companies concerned with underground safety are invited to become participants and members. A stated interest in becoming a member is normally the only prerequisite for membership.

Section 4

Officers

The Committee shall elect from its membership a chairman, vice chairman and recording secretary. A treasurer will be appointed by the elected officers. The term of office shall be two years. The election process will be held during the first quarter of each odd number year. Vacancies may be filled by election at a regularly scheduled meeting of the Committee. The chairman shall be the representative to the CGA. When possible, the various offices will be filled with representatives of 2 different broad groups and rotated regularly to avoid any perception of dominance by any group. **Election shall be by majority vote of members present.**

Section 5

Sub-Committees

Significant issues presented at a scheduled meeting of the Committee should be analyzed and prioritized for appropriate action. A sub-committee may be created to address such issues. Results from the activities of any such sub-committee should be recorded and reported at regular scheduled meetings.

Section 6

Meetings

The meetings of the Committee shall be held on a regularly scheduled basis, and on a day determined by the Committee. If this day is a legal holiday, the chairman shall select a substitute date. The chairman shall designate the hour and place of all meetings.

Special meetings of the Committee can be called by the chairman or at the request of any member. Notice of such meetings should be accompanied by information as to the reason. Minutes of all Committee meetings will be posted on the Committee Web Page following approval.

Section 7

Action by the Committee

1. A quorum shall consist of representatives seven (7) members.

2. Each meeting attendee shall be entitled to a single vote.

3. By-laws revisions can be made by majority vote of attendees, after proposed changes have been distributed in writing to the entire membership, along with the scheduled meeting date, place, and time for such ratification.

Revised April 28, 2014